



POSITION DESCRIPTION

Title: Senior Audit Analyst
Location: Walter Reed National Military Medical Center, MD
Schedule: Full Time
Travel: None
Clearance: None
Openings: 2

The Seneca Nation Group (SNG) companies are the business arm of the Seneca Nation of Indians. SNG consists of a parent company, Seneca Holdings, LLC, and several subsidiary small businesses that participate in the SBA 8(a) program. SNG is dedicated to providing high quality professional services to our government and private sector clients.

Duties and Responsibilities:

- Review and evaluate financial risk, financial reporting and accounting transactions. processes including controls related to federal entities.
- Review and evaluate complex federal financial statements.
- Identify and communicate accounting and auditing matters to government.
- Preparing audit reports and providing recommendations.
- Escalating identified issues and proposing viable solutions.
- Assist with cost benefit analysis and reporting.
- Collaborating with different levels of management to resolve issues across the organization.
- Develop and enhance management reporting.
- Assist and drive efficiency initiatives.
- Identify and participate in cost cutting initiatives.
- Lead integration of capital program with future acquisitions.
- Identify performance improvement opportunities.

Minimum Qualifications:

- 5-7 years of experience
- Military Health System (MHS) Experience
- Audit Readiness background
- Strong project management and oral/written communication skills
- Proficiency in MS Office (PowerPoint, Word, Excel, Visio)

Desired Skills:

- CPA not required but a plus



Benefits:

Seneca Nation Group offers competitive compensation and a strong benefits package including comprehensive medical and dental care, matching 401K, paid time off, flexible spending accounts, commuter benefits, disability coverage, and other benefits that help provide financial protection for you and your family.

Seneca Nation Group provides equal employment opportunities to all employees and applicants without regard to race, color, religion, sex/gender, sexual orientation, national origin, age, disability, marital status, genetic information and/or predisposing genetic characteristics, victim of domestic violence status, veteran status, or other protected class status. This policy applies to all terms and conditions of employment, including, but not limited to, hiring, placement, promotion, termination, layoff, recall, transfer, leave of absence, compensation and training. The Company also prohibits retaliation against any employee who exercises his or her rights under applicable anti-discrimination laws. Notwithstanding the foregoing, the Company does give hiring preference to Seneca or Native individuals. Veterans with expertise in these areas are highly encouraged to apply.